




WEST POTTAWATTAMIE SOIL & WATER CONSERVATION DISTRICT

305 McKenzie Ave., Suite 1
 Council Bluffs, IA 51503-1017
 Office 712-328-2489
 Fax 712-322-2987

May 26, 2005
 Scheduled time 7:00 PM
 Regular Meeting



Meeting called to order by:	Chairperson Allan Tiarks		
Called to order / adjourned at:	7:00 PM – 9:00 PM		
Recorder:	Tracy A. Bruun, State Secretary		
Attendees:	<u>COMMISSIONERS</u>		
	Allan Tiarks	Chair	Hardin Twp.
	Dean Fischer	Vice-Chair	Neola Twp.
	Russ Goeser	Co-treasurer	Boomer Twp.
	Dale Huneke		Norwalk Twp.
	<u>ASSISTANT COMMISSIONERS</u>		
	Linda Durick		
	<u>STAFF</u>		
	Dale DuVal	DC	Co. Bluffs Federal
	Tracy Bruun	SS	Co. Bluffs State

ADOPT AGENDA

➔ 05 - 118 Huneke moved to approve the agenda; Fischer seconded. Motion carried unanimously.

APPROVE MINUTES

➔ 05 - 119 Huneke moved to approve the minutes from April 21, 2005; Fischer seconded. Motion carried unanimously.

ONGOING BUSINESS

New building:

Discussion:

Commissioners had the opportunity to look around the new building. Talked about the new furniture that is to be ordered and the cost. Looked at the location for the two proposed rain gardens after meeting with Rich Maaske and Wayne Peterson. Without any donations, Peterson estimated a cost of \$3,700. Maaske and DuVal thought it would work better to take some time to promote the “class” and maybe get some sponsors and donations. DuVal also suggested that it would keep silt out of the rain gardens if the landlord had time to establish grass before they are installed. At this time we are looking at next spring for installation.

A location for the native grass / flower plot has been agreed to by staff and the landlord. It will be located around the USDA sign behind the mail boxes.

At this time it doesn't appear there will be much room for the inside sign discussed at the last meeting. At this time it will not be ordered.

<u>Action Item:</u>	<u>Person Responsible</u>	<u>Deadline</u>
Look for donations/sponsors	Maaske	
Promote rain gardens / “class”	Comm / Staff	
Design gardens	DuVal, Maaske	

Design native grass / flower plot	DuVal, Bruun
Find the plants	Bruun

Motion

➔ 05 – 120 Fischer moved to approve increasing SWCD district furniture funds to 22, 000 from 20,000; Goeser seconded. Motion carried unanimously.

Arbor Day Wrap Up:

Discussion:

Presentations and deliveries went very well. Delivered over 1,000 trees. Eight presenters made 11 presentations plus three schools without presentations.

<u>Action Item:</u>	<u>Person Responsible</u>	<u>Deadline</u>
Thank You note to Midwest Walnut	Bruun	June 3, 2005

Terrace Repayment: Pedersen and Hough

Discussion:

Dan Pedersen repaid 573.50 in cost share money to remove and/or alter some terraces. Craig Hough has repaid \$217.00 to remove one terrace to sell off an acerage. Both were state funds so the money has been forwarded. Have not heard from Paul Wellman for the terraces to be removed just south of Minden by the city for the new lagoons.

Action Item:	Person Responsible	Deadline
Follow up with another letter.	Bruun	June 21, 2005

Hand out WQ / WSPF Project Application:

Discussion:

Project Title: Water Quality in Mosquito Creek Watershed: BMPs in targeted sub-Watersheds I
 Handed out a copy of the proposal. Anticipate July – Nov approval for 2006 work.

Ryan-Henschal repair work:

Discussion:

Ryan-Henschal E-2 bill and photos. Bill will be sent to the Board of Supervisors under Flood and Erosion Control.

TREASURER'S REPORT

District Funds				
SWCD Checking	5,903.08		Brittan	16,134.71
CD (06/21/05)	10,157.42		District Employee (non-cash)	0.00
CD (1/07/06)	10,082.32		District Employee Farm Bill(non-cash)	2,630.94
			No-Till Drill (non-cash)	8,653.96
State Funds				
1M Budget 05	2,500.00		3M Budget '04-05	6,307.32
3M Budget '01-02	0.00		REAP-Forestry 05	1,340.00
3M Budget '02-03	0.00		REAP-Practices 05	10,728.09
3M Budget '03-04	(91.25)		Revolving Loan Funds	9.80
County Funds (L.O.S.T.)				
Total LOST unobligated	216,622.26		Terrace repair I	3,193.22
			Terrace repair II	10,478.44

→ 05-121 Huneke moved to approve the Treasurer's Report as of 5/23/05;Goeser seconded. Motion carried unanimously.

NEW BUSINESS

Cost share / Conservation Plans

Urban Plan Approvals			
Owner	Twp and Sec.	# of lots	Total Acres +/-
Robert Sherwood	Country Ridge Estates Lot 18	1 SFD	1.09

Summer

Funds	Applicants	Estimate	Cost share
PENDING	Larson, Gary	10,000.00	5,000.00

Application – terraces 50%

Funds	Applicants	Cost share
LOST / IFIP	Ridlen, Emma (Dale Huneke)	2,000.00
47(03-04)	Shudak, Cliff	1,111.50

Vouchers

Number	Owner	Footage	Cost-share	Tech	Front Slope	Contractor	\$/ft	Bill	NRCS Est.
672 LOST	Larsen, Art	5150' GBS	5,000.00	TGB	26	French	2.14	11,000.00	11,419.85
673 LOST	Lazy J Inc.	1000' NB	1,105.00	BB	n/a	Otterpohl	2.21	2,210.00	2,344.55

671 LOST	Larsen, Dorothy	4775' GBS 1425' BB 1400' NB	5,000.00	TGB	25 20	French	1.43	10,820.00	10,119.90
681 LOST	Peterson Angus	2450' GBS	2,857.50	BB	25	Ring	2.34	5,715.00	6,986.60
662 LOST	Binzt, Herbert	1000' NB 638 400' NB	2,350.75	BB	n/a	Wellman	3.60	5,041.55	4,701.50
676 LOST	Chambers, Ward	2050' NB new 1450' BB c/o	2071.50	TGB	n/a	Casson	1.18	4,143.00	4,234.35
4(04-05)	Doyle Family Farm	1900' GBS	2,985.90	TGB	25	Doyle	3.45	6,560.00	5,971.80
48 (03-04)	Jensen, Arlyn	650' GBS	550.00	BB	25	Ausdemore	1.69	1,100.00	2,360.80
46 (03-04)	Wenninghoff, Rick	450' NB	366.75	BB	n/a	Hurd	1.63	733.50	812.50
45 (03-04)	Osborn, Meryle	1500' GBS c/o 650' GBS new 340' NB new	1,382.50	BB	25	Hurd	1.19	2,954.37	2,765.00
17 (04-05)	Seidler III, Frank	7000' GBS	2,302.38	BB	25	Hurd	.66	4,604.75	4,800.00
674 LOST	Larsen, Donald	1050' GBS	1,562.00	BB	25	Ausdemore	2.98	3,124.00	3,386.30
47 (03-04)	Shudak, Cliff	625' GBS	1,111.50	BB	25	Hurd	3.78	2,362.50	2,223.00
CRP-5-2	Miller, Dennis	1.8 acs CP15A	180.00	TGB	n/a	Owner	n/a	n/a	n/a
34 KCWS	Goos, Emmett	850'BB 7,390' NB	7,500.00	TGB	25	Hekter	1.60	13,200.00	12,391.60
19 KCWS	Mass, Maureen	2325' NB	3,805.20	TGB	n/a	Hurd	1.93	4,482.50	5,073.60
36 KCWS	Schnoor, Bernard	13,700' NB	7,500.00	TGB	n/a	Rieken	.85	11,710.00	12,290.70
27 KCWS	Martin, Kathryn	450' NB	573.00	BB	n/a	Larson	1.70	764.00	764.40
9 KCWS	St. Pals Church	3280' GBS	6974.10	BB	25	Ausdemore	3.05	9,988.00	9,298.80
28A KCWS 28B KCWS	Caldwell, Norman RMJ Jensen	525' 638	1,230.85 884.30	BB	n/a	Hurd	5.37	2,820.20	3,110.20
660 LOST	Prosser, Viola	1600' GBS 280' NB	2,971.57	TGB	26	Wellman	3.16	5,943.13	6,342.00
Number	Owner	Footage	Cost-share	Tech	Bill	NRCS Est.			
1 REAP-F/NG	Clark, Lester	320ft	645.00	BB	1,455.20	860.00			
668 LOST	Hrasky, Julianna	280ft	431.35	BB	575.13	592.50			

Repairs

SWCD mtg	Name	Approved \$	Approved breaks	Actual \$	Actual breaks	cost/repair	c/s
5/26/05	Neuman, Harold	\$200.00	2	\$505.00	-	\$252.50	\$100.00
5/26/05	Campbell, Robert	\$200.00	2	\$1,567.52	-	\$783.76	\$100.00
5/26/05	Johnson, Ben	\$800.00	8	\$726.00	-	\$90.75	\$363.00
5/26/05	Larsen, Dorothy	\$200.00	2	\$300.00	-	\$150.00	\$100.00
5/26/05	Hough, Randall	\$400.00	4	\$425.00	6	\$70.83	\$200.00
5/26/05	Welbourn, Norma	\$600.00	6	\$320.36	-	\$53.39	\$160.18
5/26/05	Osborn, Meryle	\$1,300.00	13	\$1,181.75	-	\$90.90	\$590.88
5/26/05	Minahan, Mike	\$700.00	7	\$400.00	7	\$57.14	\$200.00
5/26/05	Jensen Est., Grace	\$200.00	2	\$325.00	-	\$162.50	\$100.00
5/26/05	Hartwell, John	\$1,100.00	11	\$957.00	-	\$87.00	478.50
5/26/05	Fischer Three	300.00	3	2,878.07	-	959.36	150.00

Cancel

Funds	Applicants	Estimate	Cost share
	Savin, Jason Urban Windbreak, didn't want 3-rows.	1,600.00	1,200.00
2REAP-F/NG	Holm, Vickie Tree planting, went with CRP		1,460.00
677 LOST	Hartwell, John new terraces, just did repairs.	10,000.00	5,000.00
	Hekter, Gloria rebuilds, contractor failed to request design notes	10,000.00	5,000.00

05-122 Fischer moved to approve the Cost share / Conservation Plans; Goeser vouchers and plans; seconded. Motion carried unanimously.

Hand out CDI Resolution Process:

Discussion:

Handed out the CDI resolution process for the board members to take home. They will look over the material and come back with ideas at the next meeting.

Action Item:	Person Responsible	Deadline
Develop resolution(s)	Commissioners	June 23, 2005

Hand out CDI 2004 Outstanding SWCD Award

Discussion:

Gave the commissioners copies of all the SWCD awards.

Action Item:	Person Responsible	Deadline
Review awards and make nominations if desired.	Commissioners / Asst comm..	

District Display Board

Discussion:

There is an old 4-fold display board in the storage room. Does the district wish to keep it or get rid of it? Linda is going to check with Westfair to see if any 4-H groups could use it.

Motion

➡ 05-123 Fischer moved to donate the item, otherwise toss it; Goeser seconded. Motion carried unanimously

Westfair Booth:

Discussion:

Registration will be coming soon and need to begin making plans for handouts and theme. Do the commissioners want to have a booth this year?

Action Item:	Person Responsible	Deadline
Registration	Bruun	July 1, 2005
Theme	Comm / Staff	ASAP
Magnets	Bruun	ASAP
Handouts	Bruun	ASAP

Motion

➡ 05-124 Fischer moved to have the booth up to the same cost as last year; Goeser seconded. Motion carried unanimously.

STAFF REPORTS

Seever: Kevin could not attend the meeting, but prepared a written report that was distributed.

COMMISSIONER REPORTS

Nothing to report

BILLS

Verizon Cell Phone	57.42	Arbor Day Supplies	\$32.10
Flooring	\$4,000	Furniture	\$22,000 max
USB servers	\$300 max.		

(Landscaping demonstration plots \$2,500 approved + 1,200 – donations? Pending until spring 06)

➡ 05-125 Fischer moved to approve the bills; Goeser seconded. Motion carried unanimously

CORRESPONDENCE

Indian Creek Watershed Site 2 Inspection by DNR May 20, 2005

WSPF Development Grant Application: *Mud Creek Watershed*

IDALS – DSC Awards March 17, 2005

Deb Ryun email RE: Watershed Improvement Board Senate file 200 May 23, 2005

OTHER

Nothing to report.

NEXT MEETING DATES

Proposed Regular SWCD Commissioner Meetings for 2005

Month	Date	Day	Time	Location
June	23	Thursday	3:30 PM	USDA Service Center
July	21	Thursday	3:30 PM	USDA Service Center
August	18	Thursday	3:30 PM	USDA Service Center
September	22	Thursday	7:00 PM	USDA Service Center
October	20	Thursday	7:00 PM	USDA Service Center
November	17	Thursday	3:30 PM	USDA Service Center
December	14	Wednesday	10:00 AM	USDA Service Center

ADJOURN

➡ 05-126 Fischer moved to adjourn the meeting at 9:00PM; Huneke seconded. Motion carried unanimously.

Submitted by:

Approved by:

Tracy A. Bruun, State Secretary 06 / 23 / 05
Date

Allan Tiarks, Chairperson 06 / 23 / 05
Date