

WEST POTTAWATTAMIE SOIL & WATER CONSERVATION DISTRICT

305 McKenzie Ave., Suite 1
Council Bluffs, IA 51503-1017

Fax 712-322-2987
Office 712-328-2489

MEETING CALLED TO ORDER

Fischer called the ORGANIZATIONAL meeting to order on Monday, January 3, 2005 at 3:30 p.m.

Those in attendance were:

COMMISSIONERS

Allan Tiarks	Chair	Hardin Twp.
Dean Fischer	Vice-Chair	Neola Twp.
Russ Goeser	Co-treasurer	Boomer Twp.
Rob Livingston		E. Lewis Twp.
Dale Huneke		Norwalk Twp.

ASSISTANT COMMISSIONERS

John Hurd	Neola Twp.
Linda Durick	Garner Twp.

STAFF

Dale DuVal	DC	Co. Bluffs
Tracy Bruun	SS	Co. Bluffs
Brad Richardson	CRP	Co. Bluffs

GUESTS

Dennis Horner
Gilbert Thomas

ADOPT AGENDA

- ◆ 05-70 Livingston moved to approve the agenda; Fischer seconded. Motion carried unanimously.

SWEAR IN NEW COMMISSIONERS

Swore in new commissioners Dean Fischer and Allan Tiarks.

2005 OFFICERS AND MEETING DATES

Passed out ballots to vote for chair, vicechair and co-treasurer. The results are as follow:

	Dean	Rob	Russ	Allan
chair		1		2
Vice-chair	3			
co-treasurer			3	

Handed out proposed meeting dates and time for 2005. A list can be found at the end of the minutes.

ONGOING BUSINESS

Meeting Dec. 22 with Board of Supervisors regarding Twin Ponies Watershed

Handed out minutes taken by Bruun and a copy from the Board of Supervisors.

- ◆ 05-71 Fischer moved to approve the minutes from December 22 with the Board of Supervisors; Livingston seconded. Motion carried unanimously.

SWCD Tech. hours / CDI report

Handed out a summary of the hours/funds used and the final report to CDI.

APPROVE MINUTES

- ◆ 05-72 Fischer moved to approve the minutes from December 16, 2004; Livingston seconded. Motion carried unanimously.

NEW BUSINESS

Cost share / Conservation Plans

<u>Urban Plan Approvals</u>			
Owner	Twp and Sec.	# of lots	Total Acres +/-
Moran, Frank	Valley View Sub. Crescent IA Sec. 13	3	19.37, 19.54, 38.75

Application – amendments			
KCWSPF	St. Pats Church	7500.00	Started, not completed
KCWSPF	Messerschmidt, Esther	7500.00	Started, not completed
600LOST	Prosser, Viola	5,000.00	Started, not completed
4(04-05)	Doyle Family Farm	5,000.00	Started, not completed
647LOST	Houser, Marilyn	5,000.00	Started, not completed
KCWSPF	Mass, Maureen	7,500.00	Started, not completed
609LOST	Wilkens, Greg	5,000.00	Started, not completed
	Seidler, Evelyn	5,000.00	Started, not completed

Vouchers

Number	Owner	Footage	Cost-share	Tech	Front Slope	Contractor	\$/ft	Bill	NRCS Est.		
636LOST	Anderson, Robert	1735'BB, 1750'NB, 5200'rebuils NB	4619.80	CG		Husz	1.13	9,785.00	9,239.60		
3(04-05)	Silver Ck Farms Inc.	14,375'NB	4370.00	CG		Brown Co.	.61	8,740.00	8,841.00		
29(03-04)	Hessel, Elemer	2230' NB	1788.29	BB		Larsen	1.61	3,576.58	3,637.20		
	Dau, Merlin	900' NB	447.00	BB		Ring	1.30	1170.00	894.00		
Funds	Applicants - Cancel						Cost share				
9(04-05)	Anderson, Jay							5000.00			
	Bladt, Wayne							5000.00			
	Chambers, Ward							5,000.00			
608(LOST)	DLJ Farms							400.00			
	Fischer 3							5,000.00			
	Hardymartin, Fred							2,000.00			
659(LOST)	Larsen, Shirley							5,000.00			
634(LOST)	McMullen, Pat							5,000.00			
23(03-04)	McMullen, Pat							5,000.00			
	Messerschmidt, Stewart							5,000.00			
3303-04)	Minton Tr., Hubert							5,000.00			
1104-05)	Olen, Carolyn Elaine							2,000.00			
23(03-04)	Rodenburyg, Leonard							5,000.00			
	Wellman, Fritz							5,000.00			
	Witt, Yvonne							5,000.00			
KCWSPF	Leaders, Vera							5,000.00			
	Ben Ring – well, not eligible 50% paid by county							200.00			
651 LOST	Schroder, Gayle							5000.00			

L.O.S.T. – terrace repairs

	Name	Approved \$ breaks	Actual \$ breaks	Actual cost/repair	PAID c/s	Cumulative c/s
12/16/04	Carlson, Jim	\$900.00 9	\$736.96 -	#DIV/0!	\$368.48	\$368.48
12/16/04	Carlson, Mildred	\$800.00 8	\$711.55 -	#DIV/0!	\$355.78	\$724.26
12/16/04	Dargin, Larry Driver Tr, James	\$1,800.00 18	\$1,800.00 18	\$100.00	\$900.00	\$1,624.26
12/16/04	L.	\$200.00 2	\$227.50 -	#DIV/0!	\$100.00	\$1,724.26
12/16/04	EMSJ	\$600.00 6	\$480.00 7	\$68.57	\$240.00	\$1,964.26
12/16/04	Fischer, Con	\$1,000.00 10	\$1,752.83 -	#DIV/0!	\$500.00	\$2,464.26
12/16/04	Fischer, EJ	\$200.00 2	\$665.00 -	#DIV/0!	\$100.00	\$2,564.26
12/16/04	Fischer, John	\$300.00 3	\$525.84 -	#DIV/0!	\$150.00	\$2,714.26
12/16/04	Gardner, Dean	\$200.00 2	\$90.00 -	#DIV/0!	\$45.00	\$2,759.26
12/16/04	Jensen, Charles	\$500.00 5	\$242.00 5	\$48.40	\$121.00	\$2,880.26
12/16/04	Killpack, Dean	\$200.00 2	\$440.00 -	#DIV/0!	\$100.00	\$2,980.26
12/16/04	Kunze, Doug	\$1,200.00 12	\$720.00 12	\$60.00	\$360.00	\$3,340.26
12/16/04	Lucke, Bill	\$1,700.00 17	\$616.00 17	\$36.24	\$308.00	\$3,648.26

September 12, 2005

Page 3

12/16/04	McCalla, Sylvia	\$900.00	9	\$255.00	9	\$28.33	\$127.50	\$3,775.76
12/16/04	Paulee ltd	\$3,200.00	32	\$1,270.63	-	#DIV/0!	\$635.32	\$4,411.07
12/16/04	Pogge, Dan	\$100.00	1	\$188.00	-	#DIV/0!	\$50.00	\$4,461.07
12/16/04	Price, Sandra	\$400.00	4	\$400.00	-	#DIV/0!	\$200.00	\$4,661.07
12/16/04	Wenninghoff, Rick	\$1,500.00	15	\$1,087.50	-	#DIV/0!	\$543.75	\$5,204.82
12/16/04	Whithers, Bonita	\$300.00	3	\$203.30	-	#DIV/0!	\$101.65	\$5,306.47

◆ 05-73 Fischer moved to approve the applications, vouchers and plans; Livingston seconded. Motion carried unanimously.

Audit 2004 Funds

Set date for audit, January 20 at 1:00 prior to Commissioner meeting. Livingston and Fischer will do the audit.

DSC year end report

Handed out copy of Funds Obligated Report as of 12/31/04.

CDI Dues and report

Handed out letter from CDI summarizing the discussions about 1M with Patty Judge. Also handed out the dues announcement. Livingston would like more information regarding what CDI does for the Districts. Payment tabled at this time.

2005 cost share policy

Handed out a copy of the 2004 policy with some suggestions from staff. Requested that the commissioners review the policy and come prepared to update it for 2005 at the January 20th meeting.

2005 annual plan

Handed last year's annual plan. Requested that the commissioners and staff review it, make any updates and come prepared to update it at the January 20th meeting.

Commissioner Development Seminar

Handed out the brochure and encourage Huneke to attend. Tiarks will be out of town so Fischer plans to attend with Huneke on January 27th in Atlantic.

STAFF REPORTS

Richardson: Update on new NRCS draft for Indian Creek site 2.

Bruun: Sent letter to SSCC requesting Dale Huneke be appointed to fill the vacancy. They meet Jan. 6. Huneke will need to stop in the office within 10 days to take the oath of office.

COMMISSIONER REPORTS

Nothing to report.

CORRESPONDENCE

Nov. Chair to chair

BILLS

Gazette \$22.50 Verizon Cell phone \$57.24

◆ 05-74 Livingston moved to approve the bills; Fischer seconded. Motion carried

NEXT MEETING DATES

Proposed Regular SWCD Commissioner Meetings for 2005

Month	Date	Day	Time	Location
January	20	Thursday	2:30 PM	USDA Service Center
February	17	Thursday	3:30 PM	USDA Service Center
March	24	Thursday	3:30 PM	USDA Service Center
April	21	Thursday	7:00 PM	USDA Service Center
May	19	Thursday	7:00 PM	USDA Service Center
June	23	Thursday	3:30 PM	USDA Service Center
July	21	Thursday	3:30 PM	USDA Service Center
August	18	Thursday	3:30 PM	USDA Service Center
September	22	Thursday	7:00 PM	USDA Service Center
October	20	Thursday	7:00 PM	USDA Service Center
November	17	Thursday	3:30 PM	USDA Service Center
December	14	Wednesday	10:00 AM	USDA Service Center
<u>Other mtgs</u>				

ADJOURN

♦ 05-75 Fischer moved to adjourn the meeting at 5:30 p.m.; Livingston seconded. Motion carried unanimously.

Submitted by:

Approved by:

Tracy A. Bruun, State Secretary 01 / 20 / 05
Date

, Chairperson 01 / 20 / 05
Date