

WEST POTTAWATTAMIE SOIL & WATER CONSERVATION DISTRICT

305 McKenzie Ave., Suite 1
Council Bluffs, IA 51503-1017

Fax 712-322-2987
Office 712-328-2489

MEETING CALLED TO ORDER

Vice-Chairman Fischer called the REGULAR meeting to order on Thursday, January 20, 2005 at 2:35 p.m.

Those in attendance were:

COMMISSIONERS

Dean Fischer Vice-Chair Neola Twp.
Rob Livingston E. Lewis Twp.
Dale Huneke Norwalk Twp.

ASSISTANT COMMISSIONERS

John Hurd Neola Twp.
*Linda Durick Garner Twp.

STAFF

Tracy Bruun SS Co. Bluffs State
*Brad Richardson CRP Co. Bluffs County

GUESTS

Wes Casson
Donna Barry, Senator's Grassley's office

ADOPT AGENDA

- 05-76 Livingston moved to approve the agenda after adding CDI dues; Huneke seconded. Motion carried unanimously.

ONGOING BUSINESS

SWCD tech. hours / CDI report (pink)
Reported final hours and funds used.

2005 Cost share policy

Reviewed changes and discussed the .60/yd³. It was decided to increase yd³ to .65. This change will be made and the policy reviewed again next meeting.

2005 Annual plan

Discussed changes made and included a few others. Plan will be updated and reviewed again at the February meeting.

Audit findings

Livingston and Fischer audited the District's accounts prior to the meeting and found things to be in order. A copy of the report was handed out to all commissioners and will be sent to IDALS.

Reminder Commissioner Development Seminar Jan. 27

Tiarks will not be available to attend with Huneke. Fischer offered to go with him.

Web page (green)

Went over the cost of setting up the site and annual domain registration.

- 05-77 Livingston moved to approve the web site; Huneke seconded. Motion carried unanimously.

Brad Richardson's Resignation

Richardson presented his resignation to take the ISU Extension Director's position. Reviewed job description and process for finding a replacement.

*Richardson left the meeting at 3:00pm

CDI Dues

Livingston visited with Deb Ryun about what CDI does for districts and feels that it is in the best interest of the district to pay CDI dues. (Added CDI to bills to be paid.)

APPROVE MINUTES

Corrected those present by removing Russ Goeser, Linda Durick, Dale DuVal, Dennis Horner and Gilbert Thomas.

- 05-78 Livingston moved to approve the minutes from January 3, 2005 with the correction noted above; Huneke seconded. Motion carried unanimously.

TREASURER'S REPORT

| District Funds | | | | |
|--------------------------------|------------|--|---------------------------------------|-----------|
| SWCD Checking Peoples | 2,036.37 | | Brittain | 16,134.71 |
| CD # 814211 (12/30/04) | 0.00 | | District Employee (non-cash) | 572.52 |
| CD # 95099 (06/21/04) | 10,099.19 | | District Employee Farm Bill(non-cash) | 66.74 |
| CD # 824018 (1/07/06) | 10,000.00 | | No-Till Drill (non-cash) | 8,653.96 |
| State Funds | | | | |
| 1M Budget 05 | 0.00 | | 3M Budget '04-05 | (76.78) |
| 3M Budget '01-02 | 0.00 | | REAP-Forestry 05 | (675.00) |
| 3M Budget '02-03 | 0.00 | | REAP-Practices 05 | 10,728.09 |
| 3M Budget '03-04 | 1,238.21 | | Revolving Loan Funds | 9.80 |
| County Funds (L.O.S.T.) | | | | |
| Total LOST unobligated | 255,069.20 | | | |

♦ 05-79 Livingston moved to approve the Treasurer's Report for 12 / 16 / 05; Huneke seconded. Motion carried unanimously.

NEW BUSINESS

Robert Anderson's terrace repair

Mr. Anderson built new terraces, rebuilt some old terraces and had some breaks fixed. When the technicians inspected the job they found the breaks had not been fixed to specifications. The landowner and contractor were aware that this was not satisfactory before he pulled off the job. After discussing the issue, it was agreed that Mr. Anderson would be given two options to choose from. He could get paid now on the portion that was done correctly and forego any cost share on the balance of the work or wait until spring, get the repairs done correctly and receive cost share on the entire job.

Cost share / Conservation Plans

| CRP Plans | | |
|--|--------------------------------------|---|
| Contract # | Owner | Note |
| | Eitmann, Thomas | 3.6 acs Filter strip |
| 310A | Ryan, Sharon Jean | 2.5 acs filter strip modification for new owner |
| Conservation Plan Approvals | | |
| Tract | Owner | Note |
| 3638 | Graalfs Farms Inc. | Recon. – combined tracts. |
| 3581 | Larsen, Donald | Ownership change |
| 654 | Valentine, Gary | New owner |
| 3375 | Hoersch, Dwight D. | |
| 1430 | Eitmann, Thomas | 3.6 acs Filter strip |
| 2934 | Ryan, Sharon Jean | 2.5 acs filter strip modification |
| 2826 | Knott Estate, Gordon | Change of owner |
| 2825 | Knott Estate, Gordon | Change of owner |
| 2608 | Knott Estate, Gordon | Change of owner |
| E9061 | Wagner, David | Combined tracts |
| 2215 | Hedegaard Brother LLC Alan Hedegaard | New owners |
| 2949 | Sealock, Ron | Updated plan |
| 2946 | Sealock, Ron | Updated plan |
| 3373 | Lammert Farms Inc. | Recon for new entity |
| 826 | Lammert Farms Inc. | Recon for new entity |
| Application – Spring terraces 50% | | |
| Funds | Applicants | Cost share |
| 14(04-05) | Harris & Dietz | 5,000.00 |

| | | | | | | | | | |
|-----------------------------------|---------------------------------|----------|--------------|------|-------------|------------|-------|----------|-----------|
| 15(04-05) | Goodman, Mike | | 5,000.00 | | | | | | |
| 16(04-05) | Darrington, Helen | | 5,000.00 | | | | | | |
| Application – Summers 75% | | | | | | | | | |
| Funds | Applicants | | Cost share | | | | | | |
| L.O.S.T. | DLJ Farms David Jennings | | 5,000.00 | | | | | | |
| L.O.S.T. | Katzer, James | | 5,000.00 | | | | | | |
| L.O.S.T. | Shudak, Clifford | | 5,000.00 | | | | | | |
| L.O.S.T. | Larson, Ron | | 5,000.00 | | | | | | |
| L.O.S.T. | Dea, Mike | | 5,000.00 | | | | | | |
| L.O.S.T. | Klabzuba, Richard 638 | | 5,000.00 | | | | | | |
| L.O.S.T. | Fischer, Con 638 | | 5,000.00 | | | | | | |
| L.O.S.T. | Campbell, Robert | | 5,000.00 | | | | | | |
| L.O.S.T. | Handbury, Max | | 5,000.00 | | | | | | |
| L.O.S.T. | Bracker Farm Crop, Bill | | 5,000.00 | | | | | | |
| L.O.S.T. | Pedersen, Dan | | 5,000.00 | | | | | | |
| L.O.S.T. | Huneke, Dale (Emma Riddlen) 638 | | 5,000.00 | | | | | | |
| | | | Total 60,000 | | | | | | |
| Application – Clean Out | | | | | | | | | |
| LOST | Esther Messerschmitt | | 5,000.00 | | | | | | |
| Application – well closing | | | | | | | | | |
| LOST | DLJ Farms LLC | | 200.00 | | | | | | |
| Vouchers | | | | | | | | | |
| Number | Owner | Footage | Cost-share | Tech | Front Slope | Contractor | \$/ft | Bill | NRCS Est. |
| 627 LOST | McKern, Robert | 4200' NB | 3,339.00 | BB | n/a | Casson | 1.64 | 6,882.60 | 6,678.00 |

Terrace Repairs

| SWCD mtg | Name | Approved \$ | Approved breaks | Actual \$ | Actual breaks | Actual cost/repair | PAID c/s |
|----------|--------------------------------|-------------|-----------------|------------|---------------|--------------------|------------|
| 21 | 1/20/05 Elliott, Ron | \$2,000.00 | 20 | \$2,047.00 | 23 | \$89.00 | \$1,000.00 |
| 22 | 1/20/05 Killpack, Frank | \$800.00 | 8 | \$526.50 | 6 | \$87.75 | \$263.25 |
| 23 | 1/20/05 Brokman, Robert | \$900.00 | 9 | \$1,496.25 | 10 | \$149.63 | \$450.00 |
| 24 | 1/20/05 Voss, Robin | \$2,600.00 | 26 | \$1,330.00 | 20 | \$66.50 | \$665.00 |
| 25 | 1/20/05 Konz, Ervin | \$100.00 | 1 | \$178.00 | 2 | \$89.00 | \$50.00 |
| 26 | 1/20/05 Tiarks, Maxine Skyline | \$200.00 | 2 | \$160.00 | - | \$80.00 | \$80.00 |
| 27 | 1/20/05 (Campbell) | \$1,000.00 | 10 | \$712.00 | 8 | \$89.00 | \$356.00 |
| 28 | 1/20/05 Spencer, Phil | \$1,000.00 | 10 | \$396.00 | - | \$39.60 | \$198.00 |
| 29 | 1/20/05 VanRiper | \$900.00 | 9 | \$264.00 | - | \$29.33 | \$132.00 |
| 30 | 1/20/05 Shipp, Denise | \$200.00 | 2 | \$142.50 | 2 | \$71.25 | \$71.25 |
| 31 | 1/20/05 Andersen, Robert | \$2,200.00 | 22 | \$665.00 | 0 | \$30.23 | \$332.50 |

05-80 Livingston moved to approve the applications, vouchers and plans; Huenke seconded. Motion carried unanimously.

Contractor's Meeting

Discussed having a contractor's meeting this year, look into March 2 or March 9 as a backup date.

BILLS

| | |
|--------------------------|------------|
| Taxes: Federal | \$1,848.23 |
| Iowa | \$452.00 |
| Payroll | \$100.00 |
| Barley's Dec. Mtg. Lunch | \$103.28 |
| CDI Dues | \$700.00 |
| Cell phone | \$57.38 |

◆ 05-81 Livingston moved to approve the bills; Huneke seconded. Motion carried unanimously.

CORRESPONDENCE

Equip Migration Report
 Commissioner Reimbursement Quarterly Report
 Iowa Soybean Assn – 4th Iowa On-Farm Nitrogen Mgnt Conf.

NEXT MEETING DATES

Proposed Regular SWCD Commissioner Meetings for 2005

| Month | Date | Day | Time | Location |
|-----------|------|-----------|----------|---------------------|
| February | 17 | Thursday | 3:30 PM | USDA Service Center |
| March | 24 | Thursday | 3:30 PM | USDA Service Center |
| April | 21 | Thursday | 7:00 PM | USDA Service Center |
| May | 19 | Thursday | 7:00 PM | USDA Service Center |
| June | 23 | Thursday | 3:30 PM | USDA Service Center |
| July | 21 | Thursday | 3:30 PM | USDA Service Center |
| August | 18 | Thursday | 3:30 PM | USDA Service Center |
| September | 22 | Thursday | 7:00 PM | USDA Service Center |
| October | 20 | Thursday | 7:00 PM | USDA Service Center |
| November | 17 | Thursday | 3:30 PM | USDA Service Center |
| December | 14 | Wednesday | 10:00 AM | USDA Service Center |

ADJOURN

◆ 05-82 Livingston moved to adjourn the meeting at 4:30PM; Huneke seconded. Motion carried unanimously.

Submitted by:

Approved by:

 Tracy A. Bruun, State Secretary 02 / 17 / 05
 Date

 , Chairperson 02 / 17 / 05
 Date